

**TRANSIENT WORKERS COUNT TOO  
(TWC2)**

[UEN. T04SS0088C]

[Registered under the Societies Act  
(Chapter 311) in the Republic of Singapore]

**AUDITED FINANCIAL STATEMENTS  
FINANCIAL YEAR ENDED  
31 DECEMBER 2015**

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**STATEMENT BY THE MANAGEMENT COMMITTEE**

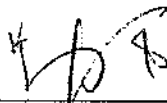
In the opinion of the Management Committee, the accompanying financial statements set out on pages 4 to 21 are drawn up so as to give a true and fair view of the financial position of the Society as at 31 December 2015 and the financial performance and cash flows of the Society for the year then ended.

At the date of this statement, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

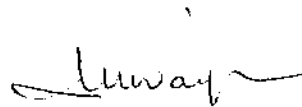
The Management Committee, comprising the following, authorised the issue of these financial statements on **11 APR 2016**

President	Noorashikin Abdul Rahman	(Appointed on 22 March 2015)
Vice President	Dr. Russell Heng Hiang Khng	(Appointed on 22 March 2015)
Secretary	Bashir Basalamah	
Treasurer	Alex Au Wai Pang	(Appointed on 22 March 2015)
Committee Member	Yew Kong Leong	
Committee Member	Deborah Desloge Fordyce	
Committee Member	Shelley Thio Sin Hwee	
Committee Member	Christine Parimala Pelly	(Appointed on 22 March 2015)
Committee Member	Loh Wei Hung	(Appointed on 22 March 2015)

For and on behalf of the Management Committee,



Dr. Russell Heng Hiang Khng  
Vice President



Alex Au Wai Pang  
Treasurer

Singapore,  
**11 APR 2016**

**Suhaimi Salleh &  
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Independent auditors' report to the members of:

**TRANSIENT WORKERS COUNT TOO (TWC2)**  
[UEN. T04SS0088C]

[Registered under the Societies Act (Chapter 311) in  
the Republic of Singapore]

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Transient Workers Count Too (TWC2) (the "Society") as set out on pages 4 to 21, which comprise the statement of financial position as at 31 December 2015, and the statement of financial activities and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act (Chapter 311) (the "Act"), the Singapore Charities Act (Chapter 37) (the "Charities Act") and Charities Accounting Standard, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Suhaimi Salleh &  
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(CONT'D)

Independent auditors' report to the members of:

**TRANSIENT WORKERS COUNT TOO (TWC2)**  
[UEN. T04SS0088C]

[Registered under the Societies Act (Chapter 311) in  
the Republic of Singapore]

*Opinion*

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Act, the Charities Act and Charities Accounting Standard so as to give a true and fair view of the financial position of the Society as at 31 December 2015, and of the financial performance and cash flows of the Society for the financial year ended on that date.

**Report on Other Legal and Regulatory Requirements**

In our opinion, the accounting and other records required by the regulations enacted under the Societies Act have been properly kept in accordance with those regulations.



**Suhaimi Salleh & Associates**  
Public Accountants and  
Chartered Accountants  
Singapore,

11 APR 2016

**STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2015**

	Note	2015 S\$	2014 S\$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	4	977,345	884,172
Other receivables	5	<u>43,575</u>	<u>5,650</u>
		<u>1,020,920</u>	<u>889,822</u>
<b>Non-current assets</b>			
Property, plant and equipment	6	<u>7,071</u>	<u>5,124</u>
<b>Total assets</b>		<u>1,027,991</u>	<u>894,946</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Other payables	7	<u>13,530</u>	<u>7,412</u>
<b>Total liabilities</b>		<u>13,530</u>	<u>7,412</u>
<b>NET ASSETS</b>		<u>1,014,461</u>	<u>887,534</u>
<b>FUNDS</b>			
<b>Unrestricted fund</b>			
General Fund	8	<u>694,758</u>	<u>546,104</u>
<b>Restricted funds</b>			
Day Space Fund	9	(4,872)	0
Enrichment Fund	10		
General		(15,744)	(6,995)
Discover Singapore		1,216	1,122
Cuff Road Fund	11	242,890	229,689
Outreach Fund	12		
General		(2,571)	(2,712)
China Workers		9,655	9,663
Care Fund	13		
General		66,611	63,031
Farego		(14,563)	(1,782)
Project Roof		19,700	37,150
KITHC Medical		9,477	44,007
Life Line		9,290	0
Social Worker Always There Fund	14	<u>(1,386)</u>	<u>(31,743)</u>
		<u>319,703</u>	<u>341,430</u>
<b>Total funds</b>		<u>1,014,461</u>	<u>887,534</u>

The accompanying notes form an integral part of these financial statement.





STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2015 (CONT'D)

	2015											2014 Total funds S\$
	Restricted funds											
Unrestricted Fund S\$	Day Space S\$		Enrichment Fund		Cuff Road Fund S\$		Outreach Fund		Care Fund		Social Worker Always There Fund S\$	Total funds S\$
	General S\$	General S\$	Discover Singapore S\$	General S\$	China Workers S\$	General S\$	Farago S\$	Project Roof S\$	Life Line S\$	KITHC Medical S\$		
<b>EXPENDITURE (CONT'D)</b>												
<b>Cost of charitable activities (Cont'd)</b>												
Telephone, fax, and data Transportation and entertainment	0	1,095	0	183	0	0	0	0	0	0	4,999	6,277
Transit and phone cards	0	0	0	20	0	0	376	0	0	0	1,028	1,887
Utilities	0	746	0	261	0	0	0	0	0	0	108	1,087
Venue and refreshment	0	0	0	4,088	1,555	0	285	0	0	0	1,459	2,466
Website development	240	0	0	0	0	0	0	0	0	0	0	240
	65,045	22,372	8,749	1,555	181,305	1,859	8	22,177	29,450	34,880	630	504,013
<b>Governance costs</b>												
Audit Fees	3,300	0	0	0	0	0	0	0	0	0	0	3,300
Bank charges	228	0	0	0	0	0	0	0	0	0	0	228
General expenses	580	0	0	0	0	0	0	0	0	0	0	580
Freelance	100	0	0	0	0	0	0	0	0	0	0	100
Medical and dental	278	0	0	0	0	0	0	0	0	0	0	278
Printing and postage	1,326	0	0	0	0	0	0	0	0	0	0	1,326
Professional fees	0	0	0	0	0	0	0	0	0	0	0	0
Rental	9,985	0	0	0	0	0	0	0	0	0	0	9,985
Recruitment expenses	143	0	0	0	0	0	0	0	0	0	0	143
Staff amenities	1,993	0	0	0	0	0	0	0	0	0	0	1,993
Staffing costs												
- Wages and salaries	16,879	0	0	0	0	0	0	0	0	0	0	16,879
- CPF contributions	1,475	0	0	0	0	0	0	0	0	0	0	1,475
- Medical insurance	169	0	0	0	0	0	0	0	0	0	0	169
Subscriptions	392	0	0	0	0	0	0	0	0	0	0	392
Stamp duty fee	469	0	0	0	0	0	0	0	0	0	0	469
Travel & Hotel	2,000	0	0	0	0	0	0	0	0	0	0	2,000



STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2015 (CONT'D)

	2015												2014 Total funds S\$	
	Restricted Funds													
Unrestricted fund	Day Space S\$		Enrichment Fund		Cuff Road Fund S\$		Outreach Fund		Care Fund		Social Worker Always There Fund S\$		Total funds S\$	
	General Fund S\$	Discover Singapore S\$	General S\$	General S\$	General S\$	China Workers S\$	General S\$	Farego S\$	Project Roof S\$	KITHC Medical S\$	Life Line S\$	Total funds S\$		
<b>EXPENDITURE (CONT'D)</b>														
<b>Governance costs (Cont'd)</b>														
Telephone, fax, and data	2,373	0	0	0	0	0	0	0	0	0	0	0	2,373	1,446
Training	2,576	0	0	0	0	0	0	0	0	0	0	0	2,576	225
Transportation and entertainment	89	0	0	0	0	0	0	0	0	0	0	0	89	366
Utilities	776	0	0	0	0	0	0	0	0	0	0	0	776	1,055
	45,131	0	0	0	0	0	0	0	0	0	0	0	45,131	40,474
<b>TOTAL EXPENDITURE</b>	115,723	22,372	8,749	1,555	181,305	1,859	141	13,201	13,201	181,305	1,859	630	554,691	463,025
<b>NET INCOME / (EXPENDITURE)</b>	149,654	(4,872)	(8,749)	(906)						(17,450)	(34,530)	9,290	126,927	108,203
<b>FUND TRANSFERS</b>	(1,000)	0	0	1,000	0	0	0	0	0	0	0	0	0	0
<b>NET MOVEMENT IN FUNDS FUNDS BROUGHT FORWARD</b>	148,654	(4,872)	(8,749)	94	13,201	141	(8)	13,201	13,201	(17,450)	(34,530)	9,290	126,927	108,203
	546,104	0	(6,995)	1,122	229,689	(2,712)	9,653			37,150	44,007	0	887,534	779,331
<b>FUNDS CARRIED FORWARD</b>	694,758	(4,872)	(15,744)	1,216	242,890	(2,571)	9,555			19,700	9,477	9,290	1,014,461	887,534

The accompanying notes form an integral part of these financial statements.

**STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2015**

	Note	2015 S\$	2014 S\$
<b>Cash flows from operating activities</b>			
Net income for the year		126,927	108,203
Adjustments for:			
- Depreciation of property, plant and equipment	6	3,098	2,879
Operating cash flow before working capital changes		130,025	111,082
Changes in working capital			
- Other receivables		(37,925)	1,150
- Other payables		6,118	(5,786)
<b>Net cash provided by operating activities</b>		<u>98,218</u>	<u>106,446</u>
<b>Cash flows from investing activities</b>			
Purchases of property, plant and equipment	6	(5,045)	(6,676)
<b>Net cash used in investing activities</b>		<u>(5,045)</u>	<u>(6,676)</u>
<b>Net increase in cash and cash equivalents</b>		93,173	99,770
Cash and cash equivalents at beginning of financial year		884,172	784,402
<b>Cash and cash equivalents at end of financial year</b>		<u>977,345</u>	<u>884,172</u>
<b>Cash and cash equivalents comprise:</b>			
Cash on hand and in banks		776,825	384,172
Fixed deposits	4	200,520	500,000
		<u>977,345</u>	<u>884,172</u>

The accompanying notes form an integral part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2015**

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

**1. General information**

Transient Workers Count Too (TWC2) ("the Society") was registered on 12 August 2004 under the Societies Act (Chapter 311) and was charity registered under the Charities Act on 21 June 2006.

The address of its registered office and principal place of activities is located at 5001 Beach Road, #09-86, Golden Mile Complex, Singapore 199588.

The main object of the Society is to improve the welfare of migrant workers in Singapore.

**2. Significant accounting policies**

**2.1 Basis of preparation**

The financial statements have been prepared in accordance with Charities Accounting Standard ("CAS") and the disclosure requirements of the Societies Act (Chapter 311) and Charities Act (Chapter 37). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (S\$), which is the Society's functional currency.

The preparation of these financial statements in conformity with CAS requires management to exercise its judgement in the process of applying the Society's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditure during the financial year. Although these estimates are based on Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

**2.2 Income recognition**

Income comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Society's activities. Income is recognised as follows:

**2.2.1 Donations**

Donations are recognised in the statement of financial activities upon receipt.

Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the financial period in which the Society is allowed by the condition to expend the income.

## **2. Significant accounting policies (Cont'd)**

### **2.2.2 Membership fees**

Membership fees are recognised when due.

### **2.2.3 Sales**

Sales of books and t-shirts are recognised when the goods sold are delivered. Sales of dinner tickets are recognised when received.

### **2.2.4 Other income**

Other income is recognised when received.

## **2.3 Expenditure recognition**

All expenditure is accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

### **2.3.1 Cost of charitable activities**

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Society. The total costs of charitable expenditure are apportionment of overhead and shared costs.

### **2.3.2 Governance and administrative costs**

Governance costs include the costs of governance arrangement, which relate to the general running of the Society, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of shared costs.

## **2.4 Property, plant and equipment**

### **2.4.1 Measurement**

All property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation.

The cost of an item of property, plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

## **2. Significant accounting policies (Cont'd)**

### **2.4 Property, plant and equipment (Cont'd)**

#### 2.4.2 Depreciation

Depreciation on property, plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful lives
Computers	3 years
Furniture and fittings	5 years
Office equipment	3 years

Assets held under finance leases are depreciated over their expected useful lives on the same basis as owned assets or, where shorter, the term of the relevant lease.

The residual values and useful lives of property, plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

Fully depreciated assets still in use are retained in the financial statements.

#### 2.4.3 Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Society and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

#### 2.4.4 Disposal

On disposal of an item of property, plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

### **2.5 Financial assets**

#### 2.5.1 Recognition and measurement

Other receivables, excluding prepayments, are initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Prepayments are initially recognised at the amount paid in advance for the economic resources expected to be received in the future.

Other receivables are subsequently measured at cost less accumulated impairment losses.

## **2. Significant accounting policies (Cont'd)**

### **2.5 Financial assets (Cont'd)**

#### **2.5.2 Derecognition**

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Society has transferred substantially all risks and rewards of ownership.

#### **2.5.3 Impairment**

The Society assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of financial assets is recognised when there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the undiscounted future cash flows that the Society expects to receive. The amount of the allowance for impairment is recognised in the statement of financial activities within "Governance and other administrative costs".

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the Society will reverse the previously recognised impairment loss. The reversal will not result in any carrying amount of the financial asset (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

### **2.6 Cash and cash equivalents**

Cash and cash equivalents include cash on hand, and deposits with financial institutions, which are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at cost.

### **2.7 Financial liabilities**

Financial liabilities are recognised when the Society becomes a party to the contractual agreements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include "Other payables".

Financial liabilities are derecognised when the obligations under the liability are discharged, cancelled or expired. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability or are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

## **2. Significant accounting policies (Cont'd)**

### **2.8 Other payables**

Other payables, excluding accruals, are recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Accruals are recognised at the best estimate of the amount payable.

### **2.9 Provisions for other liabilities and charges**

Provisions for other liabilities and charges are recognised when the Society has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

### **2.10 Employee compensation**

#### **2.10.1 Defined contribution plans**

Defined contribution plans are post-employment benefit plans under which the Society pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Society has no further payment obligations once the contributions have been paid. The Society's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

#### **2.10.2 Employee leave entitlement**

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

### **2.11 Operating leases**

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to statement of financial activities. Contingent rents are recognised as an expense in the statement of financial activities in the financial year in which they are incurred.

### **2.12 Funds**

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Management Committee. Externally restricted funds may only be utilised in accordance with the purposes for which they are established. The Management Committee retains full control over the use of unrestricted funds for any of the Society's purposes.

## **2. Significant accounting policies (Cont'd)**

### **2.13 Currency translation**

Transactions denominated in a currency other than Singapore Dollar ("foreign currency") are translated into Singapore Dollar using the exchange rates prevailing at the dates of the transactions. Currency translation gains and losses resulting from the settlement of such transactions and from the translation at the closing rate at the reporting date of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of financial activities.

### **2.14 Related parties**

A related party is defined as follows:

- (a) A person or a close member of that person's family is related to the Society if that person:
  - (i) Has control or joint control over the Society;
  - (ii) Has significant influence over the Society; or
  - (iii) Is a member of the key management personnel of the Society or of a parent of the Society;
  
- (b) An entity is related to the Society if any of the following conditions applies:
  - (i) The entity and the Society are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others;
  - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
  - (iii) Both entities are joint ventures of the same third party.
  - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity;
  - (v) The entity is a post-employment benefit plan for the benefit of employees of either the Society or an entity related to the Society. If the Society is itself such a plan, the sponsoring employers are also related to the Society;
  - (vi) The entity is controlled or jointly controlled by a person identified in (a);
  - (vii) A person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).



### 3. Critical accounting estimates, assumptions and judgements

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### 3.1 Critical accounting estimates and assumptions

The Company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

##### 3.1.1 Estimated useful lives of property, plant and equipment

The Society reviews annually the estimated useful lives of property, plant and equipment based on factors such as the Society's plans and strategies, expected level of usage and future technological developments. It is possible that future results of operations could be materially affected by changes in these estimates brought about by changes in the factors mentioned.

#### 3.2 Critical judgements in applying the entity's accounting policies

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

##### 3.2.1 Allowance for impairment of receivables

The Society reviews the adequacy of allowance for impairment of receivables at each closing by reference to the ageing analysis of receivables, and evaluates the risks of collection according to the credit standing and collection history of individual debtor. If there are indications that the financial position of a debtor has deteriorated resulting in an adverse assessment of his risk profile, an appropriate amount of allowance will be provided.

### 4. Cash and cash equivalents

	2015 S\$	2014 S\$
Cash on hand	585	785
Cash in banks	776,240	383,387
Fixed deposits	200,520	500,000
	<u>977,345</u>	<u>884,172</u>

Fixed deposits had maturity terms of 12 months (2014: 12 months) and interest rates at 0.25% (2014: 0.26% to 1.35%) per annum.

Long-term fixed deposits are included as cash and cash equivalents as these can be readily converted into cash without incurring significant penalty.

**5. Other receivables**

	2015 S\$	2014 S\$
Donation receivables	32,745	0
Deposits	<u>10,830</u>	<u>5,650</u>
	<u>43,575</u>	<u>5,650</u>

**6. Property, plant and equipment**

	Balance at beginning of year S\$	Additions S\$	(Disposal) S\$	Balance at end of year S\$
<b>2015</b>				
<b>Cost</b>				
Computers	5,774	2,696	0	8,470
Furniture and fittings	140	1,250	0	1,390
Office equipment	<u>4,632</u>	<u>1,099</u>	<u>0</u>	<u>5,731</u>
	<u>10,546</u>	<u>5,045</u>	<u>0</u>	<u>15,591</u>

	Balance at beginning of year S\$	Depreciation charge S\$	(Written back/ off) S\$	Balance at end of year S\$
<b>Accumulated depreciation</b>				
Computers	4,177	1,697	0	5,874
Furniture and fittings	84	278	0	362
Office equipment	<u>1,161</u>	<u>1,123</u>	<u>0</u>	<u>2,284</u>
	<u>5,422</u>	<u>3,098</u>	<u>0</u>	<u>8,520</u>

	Balance at beginning of year S\$		Balance at end of year S\$
<b>Net book value</b>			
Computers	1,597		2,596
Furniture and fittings	56		1,028
Office equipment	<u>3,471</u>		<u>3,447</u>
	<u>5,124</u>		<u>7,071</u>

**6. Property, plant and equipment (Cont'd)**

	Balance at beginning of year S\$	Additions S\$	(Disposals) S\$	Balance at end of year S\$
<b>2014</b>				
<b>Cost</b>				
Computers	3,378	2,396	0	5,774
Furniture and fittings	140	0	0	140
Office equipment	352	4,280	0	4,632
	<u>3,870</u>	<u>6,676</u>	<u>0</u>	<u>10,546</u>
	Balance at beginning of year S\$	Depreciation charge S\$	(Written back/off) S\$	Balance at end of year S\$
<b>Accumulated depreciation</b>				
Computers	2,252	1,925	0	4,177
Furniture and fittings	56	28	0	84
Office equipment	235	926	0	1,161
	<u>2,543</u>	<u>2,879</u>	<u>0</u>	<u>5,422</u>
	Balance at beginning of year S\$			Balance at end of year S\$
<b>Net book value</b>				
Computers	1,126			1,597
Furniture and fittings	84			56
Office equipment	117			3,471
	<u>1,327</u>			<u>5,124</u>

**7. Other payables**

	2015 S\$	2014 S\$
Accruals	12,854	6,585
Others	676	827
	<u>13,530</u>	<u>7,412</u>

**8. General Fund**

This represents unrestricted funds that are expendable at the discretion of the management committee in furtherance of the Society's objectives.

**9. Day Space Fund**

This restricted fund was set up as to fund a drop-in centre for injured, out-of-work workers, giving them a space to socialise and communicate.

**10. Enrichment Fund**

This restricted fund, formerly known as Allens Arthur Robinson Fund, was set up to enrich the lives of migrant workers through classes, training courses and social events.

**11. Cuff Road Fund**

This restricted fund was set up for free meals programmes at certain restaurants in Little India. The free meals are provided to hungry foreign workers living around the area.

**12. Outreach Fund**

This restricted fund, formerly known as East Asia Pacific Fund, was set up to reach out to migrant workers through various activities.

**13. Care Fund**

This restricted fund, formerly known as Emergency Fund, is also called CARE Fund or Compassion and Relief for Emergencies. It was set up to provide medical and dental treatment, accommodation and shelter, groceries, transportation and other similar urgent costs to help foreign workers in emergency situations and those in financial plight.

**14. Social Worker Always There (SWAT) Fund**

This restricted fund was set up to meet the costs of social workers, and expenses associated with them and their work.

**15. Income tax**

The Society is an approved charity organisation under the Charities Act, Chapter 37. No provision for taxation has been made in the financial statements, as the Society is exempt from income tax in accordance with the provisions of the Income Tax Act, Chapter 134.

**16. Related party transactions**

Members of the Management Committee are volunteers and none received any remuneration or reimbursements during the year (2014: Nil).

During the year, no loans were given to any employee, Management Committee members, related parties or any other third parties (2014: Nil).

There were no other related party transactions during the year (2014: Nil).

None of the Society's paid staff received an annual remuneration of \$100,000 and above during the year (2014: Nil).

**17. Operating lease commitments**

The future aggregate minimum lease payments under non-cancellable operating leases contracted for at the reporting date but not recognised as liabilities were as follows:

	2015 S\$	2014 S\$
Not later than one year	58,800	20,800
Later than one year but not later than five years	33,223	0
	92,023	20,800

**18. Reserve position and policy**

The Society's reserve position for financial year ended 31 December 2015 is as follows:

		2015 S\$'000	2014 S\$'000	Increase/ (Decrease) %
A	Unrestricted funds			
	General Fund	695	546	27.29
B	Restricted or designated funds			
	Day Space Fund	(5)	0	N/A
	Enrichment Fund	(15)	(6)	150.00
	Cuff Road Fund	243	230	5.65
	Outreach Fund	7	7	0
	Care Fund	91	142	(35.92)
	Social Worker Always There Fund	(1)	(32)	(96.88)
C	Endowment fund	N/A	N/A	N/A
D	Total funds	1,015	887	14.43
E	Total annual operating expenditure	555	463	19.87
F	Ratio of funds to annual operating expenditure (A/E)	1.25	1.18	

Reference:

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a society to spend as grants.
- D. Total funds include unrestricted, restricted / designated and endowment funds.
- E. Total annual operating expenditure includes expenses related to cost of charitable activities and governance and other operating and administration expenditure.

The Society's reserve policy is to build up reserves to meet up to two years' of operating expenditure.

**19. Management of conflict of interest**

Management committee are required to disclose any interest that they may have, whether directly or indirectly, that the Society may enter into or in any organisations that the Society has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Society's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected management committee may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

**20. Authorisation of financial statements**

These financial statements were authorised for issue in accordance with a resolution of the Management Committee on **11 APR 2016**