

TRANSIENT WORKERS COUNT TOO

(Society UEN: T04SS0088C)

Audited Financial Statements

For the financial year ended 31 December 2016

**Audit Alliance LLP
Public Accountants and
Chartered Accountants**

TRANSIENT WORKERS COUNT TOO

(Society UEN: T04SS0088C)

Audited Financial Statements

For the financial year ended 31 December 2016

Contents

	Page
Statement by the Management Committee	1
Auditors' Report to the Members	2 – 4
Statement of Financial Activities	5 – 8
Statement of Financial Position	9
Statement of Cash Flows	10
Notes to the Financial Statements	11 – 21

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

STATEMENT BY THE MANAGEMENT COMMITTEE

For the financial year ended 31 December 2016

In the opinion of the Management Committee, the accompanying financial statements set out on pages 5 to 21 are drawn up so as to give a true and fair view of the financial position of the Society as at 31 December 2016 and the financial activities and cash flows of the Society for the year then ended.

At the date of this statement, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

The Management Committee, comprising the following, authorised the issue of these financial statements on 18 APR 2017.

President	Noorashikin Abdul Rahman
Vice President	Dr. Russell Heng Hiang Khng
Secretary	Bashir Basalamah
Treasurer	Alex Au Wai Pang
Committee Member	Yew Kong Leong
Committee Member	Deborah Desloge Fordyce
Committee Member	Shelley Thio Sin Hwee
Committee Member	Christine Parimala Pelly
Committee Member	Loh Wei Hung

For and on behalf of the Management Committee,



Noorashikin Abdul Rahman
President



Alex Au Wai Pang
Treasurer

Singapore,

Date: 18 APR 2017

INDEPENDENT AUDITOR'S REPORT
UEN T04SS0088C

To the Members of Transient Workers Count Too

Our opinion

We have audited the financial statements of Transient Workers Count Too (the "Society"), which comprise the statement of financial position as at 31 December 2016, and the statement of financial activities and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311, the Charities Act, Chapter 37 (the "Act") and Charities Accounting Standards so as to present fairly, in all material respects, the statement of financial position of the Society as at 31 December 2016 and the results, changes in funds and cash flows of the Society for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements of the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Management committee for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Acts and CAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud and error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

INDEPENDENT AUDITOR'S REPORT
UEN T04SS0088C
(continued)

To the Members of Transient Workers Count Too

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

INDEPENDENT AUDITOR'S REPORT

UEN T04SS0088C

(continued)

To the Members of Transient Workers Count Too

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.


Other matter

The financial statements for financial year ended 31 December 2015 was audited by another firm of Public Accountants and Chartered Accountant who has expressed an unmodified opinion on 11 April 2016.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the Societies have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and

The engagement partner on the audit resulting in this independent auditor's report is Chinnu Palanivelu.


AUDIT ALLIANCE LLP
Public Accountants and Chartered Accountants
Singapore

Date: 18 April 2017

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2016

	2016																2015 Total Funds
	Unrestricted Fund		Restricted funds											Social Workers Always Fund	Total Funds		
	General Fund	Day Space	Enrichment Fund		Cuff Road Fund	Outreach Fund		Care Fund				Project Roof	Lifeline				
			General	Discover Singapore		General	China Worker s	General	Medical DSS	Medical R2R	Farego						
S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$		
INCOME:																	
Income from generating funds																	
<u>Voluntary Income</u>																	
Donations	273,405	30,000	-	4,594	170,362	-	-	19,272	89,107	-	3,700	31,900	-	130,500	752,840	621,600	
Membership fees	474	-	-	-	-	-	-	-	-	-	-	-	-	-	474	57	
<u>Activities from generating funds</u>																	
*Heart @ the movie	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,780	
- Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
- Sales of tickets	18,400	-	-	-	-	-	-	-	-	-	-	-	-	-	18,400	28,400	
Sale of T-shirt, books, HP, miscellaneous	100	-	-	-	-	-	-	-	-	-	-	-	-	-	100	100	
Sale of research/ survey/ other	2,350	-	-	-	-	-	-	-	-	-	-	-	-	-	2,350	2,750	
Sale of Day School Programme	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000	-	
Other income																	
Grant received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,530
Interest income	505	-	-	-	-	-	-	-	-	-	-	-	-	-	505	4,570	
NS Man claims	3,906	-	-	-	-	-	-	-	-	-	-	-	-	-	3,906	2,150	
Wages credit scheme	20,763	-	-	-	-	-	-	-	-	-	-	-	-	-	20,763	13,230	
Special employment credit	3,719	-	-	-	-	-	-	-	-	-	-	-	-	-	3,719	-	
WDA – Absentee payroll	281	-	-	-	-	-	-	-	-	-	-	-	-	-	281	-	
Temporary employment credit	1,585	-	-	-	-	-	-	-	-	-	-	-	-	-	1,585	-	
TOTAL INCOME	329,488	30,000	-	4,594	170,362	-	-	19,272	89,107	-	3,700	31,900	-	130,500	808,923	681,610	

*This event is name as "Lunch with Heart" in 2015.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2016

	2016															2015 Total Funds
	Restricted funds															
	Unrestricted Fund		Enrichment Fund		Cuff Road Fund	Outreach Fund		Care Fund					Social Workers Always Fund	Total Funds		
	General Fund	Day Space	General	Discover Singapore		General	China Worker s	General	Medical DSS	Medical R2R	Farego	Project Roof			Lifeline	
S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$			
EXPENDITURE																
Cost of generating funds																
<u>Cost of fundraising</u>																
Heart @ the movie fundraising	5,425	-	-	-	-	-	-	-	-	-	-	-	-	-	5,425	4,178
<u>Staffing costs</u>																
- Wages and salaries	1,330	-	-	-	-	-	-	-	-	-	-	-	-	-	1,330	1,248
- CPF contribution	123	-	-	-	-	-	-	-	-	-	-	-	-	-	123	109
- Medical insurance	13	-	-	-	-	-	-	-	-	-	-	-	-	-	13	12
	<u>6,891</u>	-	-	-	-	-	-	-	-	-	-	-	-	-	<u>6,891</u>	<u>5,547</u>
Cost of Charitable Activities																
Advocacy and Research	9,867	-	-	-	-	-	-	-	-	-	-	-	-	-	9,867	8,000
Commissions Paid	1,101	-	-	-	-	-	-	-	-	-	-	-	-	-	1,101	1,247
Depreciation	3,311	-	-	-	-	-	-	-	-	-	-	-	-	-	3,311	3,098
Events expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	465
Ez link card expenses	-	-	-	-	-	-	-	-	-	25,262	-	-	-	-	25,262	22,177
Groceries	-	-	-	-	-	-	-	-	-	-	-	-	20	20	-	80
IT service and support	1,496	-	-	-	-	-	-	-	-	-	-	-	-	-	1,496	791
Insurance	610	584	-	-	-	-	-	-	-	-	-	-	-	-	1,194	1,298
International Migrants Day	3,574	-	8,671	-	-	168	-	-	-	-	-	-	-	-	12,413	4,649
Licence and membership	281	-	-	-	-	-	-	-	-	-	-	-	-	-	281	139
Maintenance and repair	1,592	4,929	-	-	-	-	-	-	-	-	-	-	-	-	6,521	6,278
Medical and dental	-	-	-	-	-	-	-	24,215	15,373	-	-	-	448	-	40,036	35,395

The accompanying notes form an integral part of these financial statements.
Independent Auditor's Report – Page 2 to 4.

TRANSIENT WORKERS COUNT TOO
 UEN : T04SS0088C

STATEMENT OF FINANCIAL ACTIVITIES
 For the financial year ended 31 December 2016

	2016															2015 Total Funds
	Restricted funds															
	Unrestricted Fund	Enrichment Fund				Cuff Road Fund	Outreach Fund		Care Fund					Social Workers Always Fund	Total Funds	
	General Fund	Day Space	General	Discover Singapore		General	China Worker s	General	Medical DSS	Medical R2R	Farego	Project Roof	Lifeline			
S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	
Meals	-	-	-	4,263	170,329	-	-	-	-	-	-	-	-	-	174,592	180,399
Miscellaneous	-	232	1,660	-	1,043	1,701	-	10,321	-	-	-	-	220	-	15,177	8,165
Office Supplies	1,191	1,036	-	-	-	-	-	-	-	-	-	-	-	-	2,227	4,363
Printing and Postage	908	-	-	-	-	3,483	-	-	-	-	-	-	-	105	4,496	1,012
Rental	-	23,657	3,943	-	-	-	-	-	-	-	-	25,870	-	22,691	76,161	63,765
Staffing costs																
- Wages and salaries	39,446	-	-	-	-	-	-	-	-	-	-	-	-	88,709	128,155	125,993
- CPF contributions	3,645	-	-	-	-	-	-	-	-	-	-	-	-	15,312	18,957	18,602
- Medical insurance	395	-	-	-	-	-	-	-	-	-	-	-	-	826	1,220	1,191
Subscription	407	-	-	-	-	-	-	-	-	-	-	-	-	-	407	-
Telephone, fax, and data	-	2,190	365	-	-	-	-	-	-	-	-	-	-	3,730	6,285	6,277
Transportation and entertainment	637	-	24	-	-	184	-	272	-	-	-	-	-	373	1,490	1,887
Transit and phone cards	-	-	-	-	-	-	-	349	-	-	-	-	-	-	349	108
Travel and Hotel	578	-	-	-	-	-	-	-	-	-	-	-	-	-	578	-
Utilities	-	1,865	311	-	-	-	-	-	-	-	-	-	-	1,411	3,587	2,466
Excursion expenses	-	-	-	4,383	-	-	-	-	-	-	-	-	-	-	4,383	5,928
Write-off/Discrepancies	95	-	-	-	-	-	-	-	-	-	-	-	-	-	95	-
Website development	863	-	-	-	-	-	-	-	-	-	-	-	-	-	863	240
	69,997	34,493	14,974	8,646	171,372	5,536	-	10,942	24,215	15,373	25,262	25,870	220	133,625	540,525	504,013
Governance costs																
Audit Fees	3,300	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300	3,300
Bank charges	362	-	-	-	-	-	-	-	-	-	-	-	-	-	362	228
Events expenses	810	-	-	-	-	-	-	-	-	-	-	-	-	-	810	-
General expenses	139	-	-	-	-	-	-	-	-	-	-	-	-	-	139	580
Freelance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100
Rental	8,509	-	-	-	-	-	-	-	-	-	-	-	-	-	8,509	9,985
Recruitment expenses	148	-	-	-	-	-	-	-	-	-	-	-	-	285	432	143
Staffing costs																
- Wages and salaries	18,343	-	-	-	-	-	-	-	-	-	-	-	-	-	18,343	16,879
- CPF contributions	1,699	-	-	-	-	-	-	-	-	-	-	-	-	-	1,699	1,475
- Medical insurance	183	-	-	-	-	-	-	-	-	-	-	-	-	-	183	169

The accompanying notes form an integral part of these financial statements.
 Independent Auditor's Report – Page 2 to 4.

TRANSIENT WORKERS COUNT TOO

UEN: T04SS0088C

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2016

	2016															2015 Total Funds	
	Restricted funds																
	Unrestricted Fund	Enrichment Fund				Cuff Road Fund	Outreach Fund		Care Fund				Social Workers Always Fund	Total Funds			
	General Fund	Day Space	General	Discover Singapore	General	China Worker s	General	Medical DSS	Medical R2R	Farego	Project Roof	Lifeline	General	Medical DSS	Medical R2R		
S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	
- Medical and dental	220	-	-	-	-	-	-	-	-	-	-	-	-	-	-	220	278
- Staff amenities	1,278	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,278	1,993
Stamp duty fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	469
Subscription	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	392
Foreign exchange loss	6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6	-
Telephone, fax and data	3,068	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,068	2,373
Travel and Hotel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000
Printing and postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,326
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,576
Utilities	541	-	-	-	-	-	-	-	-	-	-	-	-	-	-	542	776
Transportation and Entertainment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	89
	38,606	-	-	-	-	-	-	-	-	-	-	-	-	-	285	38,892	45,131
TOTAL EXPENDITURE	115,494	34,493	14,974	8,646	171,372	5,536	-	10,942	24,215	15,373	25,262	25,870	220	133,910	586,308	554,691	
NET INCOME / (EXPENDITURE)	213,994	(4,493)	(14,974)	(4,052)	(1,010)	(5,536)	-	8,330	64,892	(15,373)	(21,562)	6,030	(220)	(3,410)	222,616	126,927	
FUND TRANSFERS	(30,651)	-	21,744	8,907	-	-	-	-	-	-	-	-	-	-	-	-	
NET MOVEMENT IN FUNDS	183,343	(4,493)	6,770	4,855	(1,010)	(5,536)	-	8,330	64,892	(15,373)	(21,562)	6,030	(220)	(3,410)	222,616	126,927	
FUNDS BROUGHT FORWARD	694,758	(4,872)	(15,744)	1,216	242,890	(2,571)	9,655	66,611	9,477	-	(14,563)	19,700	9,290	(1,386)	1,014,461	887,534	
FUNDS CARRIED FORWARD	878,100	(9,365)	(8,974)	6,071	241,880	(8,107)	9,655	74,941	74,369	(15,373)	(36,125)	25,730	9,070	(4,796)	1,237,076	1,014,461	

The accompanying notes form an integral part of these financial statements.
Independent Auditor's Report – Page 2 to 4.

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

STATEMENT OF FINANCIAL POSITION*For the financial year ended 31 December 2016*

	Note	2016 S\$	2015 S\$
ASSETS			
Current assets			
Cash and cash equivalents	4	1,216,786	977,345
Other receivables	5	25,679	43,575
		<u>1,242,465</u>	<u>1,020,920</u>
Non-current assets			
Plant and equipment	6	5,060	7,071
Total assets		<u>1,247,525</u>	<u>1,027,991</u>
LIABILITIES			
Current liabilities			
Other payables	7	10,449	13,530
Total liabilities		<u>10,449</u>	<u>13,530</u>
NET ASSETS		<u>1,237,076</u>	<u>1,014,461</u>
FUNDS			
Unrestricted fund			
General Fund	8	878,100	694,758
Restricted funds			
Day Space Fund	9	(9,365)	(4,872)
Enrichment Fund	10		
- General		(8,974)	(15,744)
- Discover Singapore		6,071	1,216
Cuff Road Fund	11	241,880	242,890
Outreach Fund	12		
- General		(8,107)	(2,571)
- China Workers		9,655	9,655
Care Fund	13		
- General		74,941	66,611
- Medical DSS		74,369	9,477
- Medical R2R		(15,373)	-
- Farego		(36,125)	(14,563)
- Project Roof		25,730	19,700
- Lifeline		9,070	9,290
Social Worker Always There Fund	14	(4,796)	(1,386)
		<u>358,976</u>	<u>319,703</u>
TOTAL FUNDS		<u>1,237,076</u>	<u>1,014,461</u>

*The accompanying notes form an integral part of these financial statements.
Independent Auditor's Report – Page 2 to 4.*

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

STATEMENT OF CASH FLOWS*For the financial year ended 31 December 2016*

	Note	2016 S\$	2015 S\$
Cash flows from operating activities			
Net income for the year		222,616	126,927
Adjustments for:			
- Depreciation of plant and equipment	6	3,311	3,098
- Interest income		(505)	(4,570)
		<u>225,422</u>	<u>125,455</u>
Change in working capital:			
- Other receivables		17,895	(37,925)
- Other payables		(3,081)	6,118
Cash generated from operations		<u>240,236</u>	<u>93,648</u>
Interest received		505	4,570
Net cash provided by operating activities		<u>240,741</u>	<u>98,218</u>
Cash flows from investing activities			
Addition to plant and equipment	6	(1,300)	(5,045)
Net cash used in investing activities		<u>(1,300)</u>	<u>(5,045)</u>
Net increase in cash and cash equivalents		239,441	93,173
Cash and cash equivalents at beginning of financial year		<u>977,345</u>	<u>884,172</u>
Cash and cash equivalents at end of financial year	4	<u>1,216,786</u>	<u>977,345</u>

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

Transient Workers Count Too (TWC2) (the "Society") was registered on 12 August 2004 under the Societies Act (Chapter 311), the Charities Act (Chapter 37) and was charity registered under the Charities Act on 21 June 2006.

The address of its registered office and principal place of activities is located at 5001 Beach Road, #09-86, Golden Mile Complex, Singapore 199588.

The main objective of the Society is to improve the welfare of migrant workers in Singapore.

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Charities Accounting Standards ("CAS") and the disclosure requirements of the Societies Act (Chapter 311) and Charities Act (chapter 37). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (S\$), which is the Society's functional currency.

The preparation of these financial statements in conformity with CAS requires management to exercise its judgement in the process of applying the Society's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditure during the financial year. Although these estimates are based on Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significance to the financial statements are disclosed in Note 3.

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

2. Significant accounting policies (continued)

2.2 Income recognition

Income comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Society's activities. Income is recognised as follows:

i. Donations

Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the financial period in which the Society is allowed by the condition to expend the income.

ii. Membership fees

Membership fees are recognised when due.

iii. Sales

Sales of books and t-shirts are recognised when the goods sold are delivered. Sales of dinner tickets are recognised when received.

iv. Other income

Other income is recognised when received.

2.3 Expenditure recognition

All expenditure is accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

i. Cost of charitable activities

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable object of the Society. The total costs of charitable expenditure are apportioned of overhead and shared costs.

ii. Governance and administrative costs

Governance costs include the costs of governance arrangement, which relate to the general running of the Society, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of shared costs.

TRANSIENT WORKERS COUNT TOO

UEN.: T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

2. Significant accounting policies (continued)

2.4 Plant and equipment

a) Measurement

All plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation.

The cost of an item of plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

b) Depreciation

Depreciation on plant and equipment is calculated using a straight line method to allocate their depreciable amounts over their estimate useful lives. The estimated useful lives are as follows:

	<u>Useful lives</u>
Computers	3 years
Furniture and fittings	5 years
Office equipment	5 years

Assets held under finance leases are depreciated over their expected useful lives on the same basis as owned assets or, where shorter, the term of the relevant lease.

The residual values and useful lives of plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

Fully depreciated assets still in use are retained in the financial statements.

c) Subsequent Expenditure

Subsequent expenditure relating to plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Society and the cost of the item can be measured reliably. Other subsequent expenditure is recognized as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

d) Disposal

On disposal of an item of plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to the statement of financial activities.

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

2. Significant accounting policies (continued)

2.5 Financial assets

a) Recognition and measurement

Other receivables, excluding prepayments, are initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Prepayments are initially recorded at the amount paid in advance for the economic resources expected to be received in the future.

Other receivables are subsequently measured at cost less accumulated impairment losses.

b) Derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Society has transferred substantially all risks and rewards of ownership.

c) Impairment

The Society assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of financial assets is recognised when there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the undiscounted future cash flows that the Society expects to receive. The amount of the allowance for impairment is recognised in the statement of financial activities within "Governance and other administrative costs".

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the Society will reverse the previously recognised impairment loss. The reversal will not result in any carrying amount of the financial assets (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

2. Significant accounting policies (continued)

2.6 Cash and cash equivalents

Cash and cash equivalents include cash on hand, and deposits with financial institutions, which are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at cost.

2.7 Financial liabilities

Financial liabilities are recognised when the Society becomes a party to the contractual arrangements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include "Other payables".

Financial liabilities are derecognised when the obligation under the liability are discharged, cancelled or expired. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability or are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

2.8 Other payables

Other payables, excluding accruals, are recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Accruals are recognised at the best estimate of the amount payable.

2.9 Provision for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Society has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

2.10 Employee compensation

(a) *Defined contribution plans*

Defined contribution plans are post-employment benefit plans under which the Society pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Society has no further payment obligations once the contributions have been paid. The Society's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

2. Significant accounting policies (continued)

2.10 Employee compensation (continued)

(b) *Employment entitlement*

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2.11 Operating leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to the statement of financial activities. Contingent rents are recognised as an expense in the statement of financial activities in the financial year in which they are incurred.

2.12 Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Management Committee. Externally restricted funds may only be utilised in accordance with the purpose for which they are established. The Management Committee retains full control over the use of unrestricted funds for any of the Society's purposes.

2.13 Related parties

A related party is defined as follows:

- a) A person or a close member of that person's family in related to the Society if that person:
 - i) Has control or joint control over the Society;
 - ii) Has significant influence over the Society; or
 - iii) Is a member of the key management personnel of the Society or of a parent of the Society;

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

2. Significant accounting policies (continued)

2.13 Related parties (continued)

b) An entity is related to the Society if any of the following condition applies:

- i) The entity and the Society are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
- ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
- iii) Both entities are joint ventures of the same third party.
- iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity;
- v) That entity is a post-employment benefit plan for the benefit of employees of either the Society or an entity related to the Society. If the Society is itself such a plan, the sponsoring employers are also related to the Society;
- vi) The entity is controlled or jointly controlled by a person identified in (a);
- vii) A person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

3. Significant accounting judgements and estimates

The preparation of the Society's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of income, expenses, asset and liabilities, and the disclosure of contingent liabilities at the end of each reporting period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

There were no significant critical accounting estimates and assumption used, or critical judgement applied.

4. Cash and cash equivalents

	2016 S\$	2015 S\$
Cash on hand	1,000	585
Cash at bank	915,786	776,240
Fixed deposits	300,000	200,520
	<u>1,216,786</u>	<u>977,345</u>

Fixed deposits had maturity terms of 12 months (2015: 12 months) and interest rates at 1.8% (2015: 0.25%) per annum.

Long-term fixed deposits are included as cash and cash equivalents as these can be readily converted into cash without incurring significant penalty.

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

5. Other receivables

	2016 S\$	2015 S\$
Donation receivables	11,250	32,745
Deposits	10,750	10,830
Prepayments	3,479	-
Cash advance	200	-
	<u>25,679</u>	<u>43,575</u>

6. Plant and equipment

	<u>Computers</u> S\$	Furniture and fittings S\$	Office equipment S\$	<u>Total</u> S\$
2016				
<i>Cost</i>				
Beginning of financial year	8,470	1,390	5,731	15,591
Additions	-	-	1,300	1,300
End of financial year	<u>8,470</u>	<u>1,390</u>	<u>7,031</u>	<u>16,891</u>
<i>Accumulated depreciation</i>				
Beginning of financial year	5,874	362	2,284	8,520
Depreciation charge	1,697	278	1,336	3,311
End of financial year	<u>7,571</u>	<u>640</u>	<u>3,620</u>	<u>11,831</u>
Net book value				
End of financial year	<u>899</u>	<u>750</u>	<u>3,411</u>	<u>5,060</u>
2015				
<i>Cost</i>				
Beginning of financial year	5,774	140	4,632	10,546
Additions	2,696	1,250	1,099	5,045
End of financial year	<u>8,470</u>	<u>1,390</u>	<u>5,731</u>	<u>15,591</u>
<i>Accumulated depreciation</i>				
Beginning of financial year	4,177	84	1,161	5,422
Depreciation charge	1,697	278	1,123	3,098
End of financial year	<u>5,874</u>	<u>362</u>	<u>2,284</u>	<u>8,520</u>
Net book value				
End of financial year	<u>2,596</u>	<u>1,028</u>	<u>3,447</u>	<u>7,071</u>

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

7. Other payables

	2016 S\$	2015 S\$
Accruals	10,066	12,854
Others	383	676
	<u>10,449</u>	<u>13,530</u>

8. General Fund

This represents unrestricted funds that are expendable at the discretion of the management committee in furtherance of the Society's objectives.

9. Day Space Fund

This restricted fund was set up as to fund a drop-in centre for injured, out-of-work workers, giving them a space to socialise and communicate.

10. Enrichment Fund

This restricted fund, formerly known as Allens Arthur Robinson Fund, was set up to enrich the lives of migrant workers through classes, training courses and social events.

11. Cuff Road Fund

This restricted fund was set up for free meals programme at certain restaurants in Little India. The free meals are provided to hungry foreign workers living around the area.

12. Outreach Fund

This restricted fund, formerly known as East Asia Pacific Fund, was set up to reach out to migrant workers through various activities.

13. Care Fund

This restricted fund, formerly known as Emergency Fund, is also called CARE Fund or Compassion and Relief for Emergencies. It was set up to provide medical and dental treatment, accommodation and shelter groceries, transportation and other similar urgent costs to help foreign workers in emergency situations and those in financial plight.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2016

14. Social Workers Always There (SWAT) Fund

This restricted fund was set up to meet the costs of social workers, and expenses associated with them and their work.

15. Income tax

The Society is an approved charity organisation under the Charities Act, Chapter 37. No provision for taxation has been made in the financial statements, as the Society is exempt from income tax in accordance with the provisions of the Income Tax Act, Chapter 134.

16. Related party transactions

Members of the Management Committee are volunteers and none received any remuneration or reimbursements during the year (2015: NIL).

During the year, no loans were given to any employee, Management Committee members, related parties or any other third parties (2015: NIL).

There were no other related party transactions during the year (2015: NIL).

None of the Society's paid staff received an annual remuneration of \$100,000 and above during the year (2015: NIL).

17. Operating lease commitments

The future aggregate minimum lease payments under non-cancellable operating leases contracted for at the reporting date but not recognised as liabilities were as follows:

	2016 S\$	2015 S\$
Not later than one year	38,983	58,800
Later than one year but not later than five years	-	33,223
	<u>38,983</u>	<u>92,023</u>

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2016

18. Reserve position and policy

The Society's reserve position for financial year ended 31 December 2016 is as follows:

		2016	2015	
		S\$	S\$	
		S\$'000	S\$'000	%
A	Unrestricted funds			
	General Fund	878,100	694,758	26
B	Restricted or designated funds			
	Day Space Fund	(9,365)	(4,872)	80
	Enrichment Fund	(2,903)	(14,528)	-80
	Cuff Road Fund	241,880	242,890	-0.4
	Outreach Fund	1,548	7,084	-71
	Care Fund	132,612	90,515	45
	Social Worker Always There Fund	(4,796)	(1,386)	400
C	Endowment fund	N/A	N/A	N/A
D	Total funds	1,237,076	1,014,461	22
E	Total annual operating expenditure	586,308	554,691	6
F	Ratio of funds to annual operating expenditure (A/E)	1.50	1.25	

Reference:

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a society to spend as grants.
- D. Total funds include unrestricted, restricted / designated and endowment funds.
- E. Total annual operating expenditure includes expenses related to cost of charitable activities and governance and other operating and administrative expenses.

19. Management of conflict of interest

Management Committee are required to disclose any interest that they may have, whether directly or indirectly, that the Society may enter into or in any organisation that the Society has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Society's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected management committee may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

20. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Management Committee on 18 April 2017.